

## GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at County Hall, Lewes on 12 July 2016.

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PRESENT: Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin, Philip Howson and David Tutt

ALSO PRESENT Councillors Bentley, S. Shing, Shuttleworth and Stogdon

### 7 MINUTES OF THE MEETING HELD ON 3 JUNE 2016

7.1 RESOLVED – that the minutes of the last meeting of the Committee held on 3 June 2016 be confirmed as a correct record.

### 8 URGENT ITEMS - ALLOCATION OF SEATS ON COMMITTEES

8.1 In response to comments from Councillor Tutt, the Assistant Chief Executive updated the Committee in relation to the resignation of Councillor Charlton from the UKIP Group and confirmed that the Proper Officer had not yet received the required signed notice regarding his wish to join the Conservative Group. Councillor Tutt requested that once this had been received a review be undertaken in relation to the allocation of seats to political parties.

### 9 REPORTS

9.1 Reports referred to in the minutes below are contained in the minute book.

### 10 ATTENDANCE MANAGEMENT PROCEDURE

10.1 The Committee considered a report by the Chief Operating Officer regarding a revised Attendance Management Procedure.

10.2 The Committee RESOLVED – to approve the revised Attendance Management Procedure as set out in Appendix 1 of the report.

### 11 LENGTH OF SPEECHES AT COUNTY COUNCIL AND CABINET MEETINGS

11.1 The Committee considered a report by the Assistant Chief Executive regarding the length of speeches at County Council and Cabinet meetings.

11.2 The Committee RESOLVED – 1) not to propose an amendment to the Constitution in relation to the length of speeches at County Council meetings; and

2) not to propose to the County Council that a time limit be introduced for speeches at Cabinet meetings.

## 12 FUTURE OPERATING MODEL - FINANCE

12.1 The Committee considered a report by the Chief Operating Officer regarding progress of the Orbis Partnership and the establishment of a single integrated Orbis Finance lead.

12.2 The Committee RESOLVED – to note the progress on the Orbis Partnership and the establishment of a single integrated Orbis Finance lead.

## 13 AMENDMENTS TO THE CONSTITUTION - SCHEME OF DELEGATION TO OFFICERS

13.1 The Committee considered a report by the Assistant Chief Executive in relation to proposals to amend the scheme of delegation to officers.

13.2 The Committee RESOLVED – to recommend the County Council to agree to the Constitution being amended as set out in paragraph 1.2 of the report.

## 14 APPOINTMENTS TO OUTSIDE BODIES - HAILSHAM AREA ACTION PLAN STEERING GROUP

14.1 The Committee considered a report by the Director of Communities, Economy and Transport regarding the appointment of a Council representative on the Hailsham Area Action Plan Steering Group.

14.2 The Committee RESOLVED – to appoint Councillor Bentley as the Council's representative on the Hailsham Area Action Plan Steering Group for the period to May 2017.

## 15 LOCAL MANAGERS' PAY 2016/17

15.1 The Committee considered a report by the Chief Operating Officer regarding the pay award for Local Managers for 2016/17.

15.2 The Committee RESOLVED – to agree the pay award for LMG Managers for the financial year 2016/17 as being 1% (in line with the recent national NJC award).

## 16 CHIEF EXECUTIVE, CHIEF OFFICERS' AND DEPUTY CHIEF OFFICERS' PAY 2016/17

16.1 The Committee considered a report by the Head of Human Resources and Organisational Development regarding the pay award for the Chief Executive, Chief Officers and Deputy Chief Officers for 2016/17.

16.2 The Committee RESOLVED – to determine the pay award for the Chief Executive, Chief Officer and Deputy Chief Officers for the financial year 2016/17 as being equivalent to the national pay award for 2016/17 of 1%.

[NOTE: Councillor Howson wished his name recorded as having voted against the above resolution.]